

NOTICE OF MEETING
Oklahoma Municipal Court Clerks Association
Board of Directors Meeting
July 19 - July 22, 2016
Artesian Hotel, Sulphur, Oklahoma

Board Members of the Oklahoma Municipal Court Clerks Association will meet to discuss business related to the Association July 19-22, 2016 at the Artesian Hotel in Sulphur, Oklahoma. The 4-day planning session will begin the afternoon of July 19th and end at noon on July 22nd. Members will be meeting in the Conference room of the Artesian Hotel beginning at approximately 9:00 a.m. Wednesday - Friday. A flexible schedule is planned with breaks for meals and excursions. Please contact Annetta Franks at 918.853.3231 with questions.

Agenda

1. **Call to order.**
2. **Roll Call.**
3. Discussion and action to approve or reject the **minutes** of the previous meeting.
4. Discussion and action to approve or reject the **Treasurer's Report.**
5. Discussion and action to approve or reject **Expenditures:**
 - a. **Mileage/Tolls**
 - b. **Miscellaneous**
 - c. **OSU**
6. Discussion to approve or reject **Requests for Approval of Outside Credits.**
7. **Review 2016 Conference evaluations from attendees.**
8. **Review 2016 Conference Vendor suggestions.**
9. Discuss and take possible action regarding **venue for 2017 Annual Conference.**
10. Discuss and take possible action regarding **theme, schedule, speakers, and any other matters related to the annual conference.**
11. Discuss and refine **schedule for 2016 Annual Conference including specific board members duties during the conference.**
12. Discuss and **schedule District Workshops.**
13. Discussion and possible action concerning **awards and gifts at district workshops and annual conference.**
14. Discussion and action to determine **Orientation classes, locations, and schedules.**
15. Discussion and possible action to **determine any other additional training needed.**
16. Discussion regarding **Mastery Certifications and Awards.**
17. Discussion and action **concerning new Website.**
18. Discussion and possible action **related to membership promotion.**
19. Discussion and possible action regarding **participation in the 2016 OML Conference.**
20. Discussion and action to **appoint an OMCCA Board Member to the OML Legislative Committee.**
21. Approve **dates and locations of future board meetings.**
22. **New Business.** New business being defined as any business that could not be foreseen at the time of posting the agenda.
23. **Adjournment.**