

**NOTICE OF MEETING**  
**Oklahoma Municipal Court Clerks Association**  
**Board of Directors Meeting**  
**July 18-July 21, 2017**  
**Aloft Hotel, Oklahoma City, Oklahoma**

**Board Members of the Oklahoma Municipal Court Clerks Association will meet to discuss business related to the Association July 18-21, 2017 Aloft Hotel, Oklahoma City, Oklahoma. The 4-day planning session will begin the afternoon of July 18 and end at noon on July 21<sup>st</sup>. Members will be meeting in a conference room at the Aloft Hotel at approximately 9:00 a.m. Wednesday-Friday. A flexible schedule is planned with breaks for meals and excursions. Please contact LouAnn Moore at (918) 441-8223 with questions.**

**Agenda**

1. Call to order –
2. Roll Call –
3. Prayer-
4. Discuss and/or take action to approve or reject the **minutes** from the previous meeting.
5. Discuss and/or take action to approve or reject the **Treasure's Report**.
6. Discuss and/or take action to approve or reject **Expenditures**.
  - a. **Mileage/Tolls**
  - b. **Miscellaneous**
  - c. **OSU**
7. **Review 2017 Conference evaluations from attendees.**
8. Discuss and/or take action on Mastery Certification and regular Certification.
9. Discuss and/or take action on **Outside Credit Rules**.
10. Discuss and/or take action to approve **Requests for Approval of Outside Credits**.
11. Approve **dates and locations of future board meetings**.
12. Discuss and/or take action on regarding **venue for 2018 Annual Conference, June 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> at the Wes Watkins Center**.
13. Discuss and/or take action regarding **theme, schedule, speakers, and any other matters related to the annual conference**.
14. Discuss and/or take action on **participation in the 2017 OML Conference**.
15. Discuss and/or take action **scheduling District Workshops**.
16. Discuss and/or take action to determine **Orientation classes, locations, and schedules**.
17. Discuss and/or take action on **awards and gifts at district workshops and annual conference**.
18. Discuss and/or take action to offer any **additional training needed**.
19. Discuss appointment of representative on the **OML Legislative Committee**.
20. Discuss appointment of representative on the **Highway Traffic Records Council**.
21. Discuss appointment of representative from **OML to be a liaison on the OMCCA Board**.
22. Discuss and/or take action on hiring an attorney on retainer for OMCCA.
23. Discuss and/or take action on paying treasurer and assistant treasurer for their duties.
24. Discuss By-Laws.
25. Discuss and/or take action on Associate Membership Application.

26. **New Business**-New business being defined as any business that could not be foreseen at the time of posting the agenda.
27. **Adjournment.**