

NOTICE OF MEETING
Oklahoma Municipal Court Clerks Association
Board of Directors Meeting
Friday, August 18, 2017
OMAG Board Room
3650 S. Boulevard
Oklahoma City, Oklahoma

Board Members of the Oklahoma Municipal Court Clerks Association will meet to discuss business related to the Association on Friday, August 18, 2017 at 10:00 a.m. in the OMAG Board Room located at 3650 South Boulevard, Edmond, Oklahoma.

Please contact LouAnn Moore at (918) 441-8223 with questions.

Agenda

1. Call to order –
2. Roll Call –
3. Discuss and/or take action to approve or reject the **minutes** from the previous meeting.
4. Discuss and/or take action to approve or reject the **Treasure’s Report**.
5. Discuss and/or take action to approve or reject **Expenditures**.
 - a. **Mileage/Tolls**
 - b. **Miscellaneous**
 - c. **OSU**
6. Discuss feedback on OSBI program to automate the disposition reporting process between municipal courts and the OSBI.
7. Discuss and/or take action on revision of Outside **Credit Rules and Continued Education**.
8. Discuss and/or take action to approve **Requests for Approval of Outside Credits**.
9. Discuss and/or take action regarding **theme, schedule, speakers, and any other matters related to the annual conference**.
10. Discuss and/or take action on **awards and gifts for district workshops and Orientation, expenses or any other matters related to district workshops and Orientation**.
11. Discuss and/or take action to offer any **additional training needed such as Cash Handling class in Spring**.
12. Discuss and/or take action on hiring an attorney on retainer for OMCCA.
13. Discuss and/or take action on having an audit.
14. Discuss and/or take action on developing a procedure for record retention.
15. **New Business**-New business being defined as any business that could not be foreseen at the time of posting the agenda.
16. **Adjournment**.