OKLAHOMA MUNICIPAL COURT CLERKS ASSOCIATION

District 3 Certification Training

Friday, November 3, 2017

Norman City Hall
201 W. Gray
Norman OK 73069

8:30 – 9:00	**Register & Welcome**
9:00 – 9:50	**Public Relations** (1 Hour Credit-Public Relations)
10:00-10:50	**Appeals** (1 Hour credit—Appeals)
11:00 – 11:50	**Jury Management** (1 Hour credit—Jury Management)
11:50 - 1:00	**Lunch On Your Own**
1:00- 1:50	**Legislative Update** (1 Hour credit—Legislative Update)
2:00 - 2:50	**Business Writing** (1 Hour Credit —Business Writing)

TO REGISTER:

Fax this completed form to 405-574-1010 or **e-mail** omcca@hotmail.com Please register by October 27, 2017.

CANCELLATION POLICY:

For a full refund, a written cancellation notice must be received by 4:00 p.m. one week prior to the workshop. Please fax all cancellations to 405-574-1010. Late cancellations shall not be accepted.

REGISTRATION INFORMATION: (please print)

Name: _____ Title: _____

Municipality:_____ Address:_____

City, State, Zip:_____

Phone:_____ Fax:_____

E-mail:_____

Emergency Contact:_____ Phone:_____

REGISTRATION CATEGORY:

_____	Member	$ 50.00
_____	Non-Member	$ 80.00
_____	Non-Member with Membership dues	$ 105.00

PAYMENT PROCESSING:

Payment Enclosed:_____ PO with Copy:_____ **Total Due:_____**

Oklahoma Municipal Court Clerks Association, PO Box 626, Piedmont, OK 73078-0626

For additional questions, please contact Ronda Guerrero 405-366-5282, rguerrero@normanok.gov

To pay by credit card: www.omccapayments.com or call 1-877-717-4656