



**OKLAHOMA MUNICIPAL COURT CLERKS ASSOCIATION
Request for Approval of Outside Credit**

Please fill this form out if you are asking for credit on a class or training session that you attended that is not a part of the OMCCA training program.

Date: _____

Participant's Name: _____

Municipality: _____

Office or Position: _____

Address: _____

City/State/Zip: _____

Phone #: _____ E-Mail: _____

OMCCA Member: _____ Enrolled In Certification Program: _____

(You must have answered "Yes" to both of the above to get credit)

Name of Meeting or Session attended: _____

Location: _____

Date: _____ Hours attended: _____

Category you would like hours credited in: _____

Non-Certified: _____ Certified: _____

Signature: _____

Please be sure to include an agenda and sign In sheet (or other documentation) with this form to ensure proper credit is given.

BOARD ACTION

Date reviewed by Board of Directors: _____ Approved: _____ Denied: _____

Approved Credits: _____

Signed: _____ Position: _____