

OKLAHOMA MUNICIPAL COURT CLERKS ASSOCIATION

District 2 Certification Training

Friday, December 9, 2016

Old Central Building

109 North Birch Street

Owasso, OK 74055-2906

8:30 – 9:00 Register & Welcome
9:00 – 9:50 Public Relations (1 Hour Credit-Public Relations)
10:00-10:50 Forms Design (1 Hour Credit--Forms Design)
11:00-11:50 Appeals (1 Hour Credit-Appeals)
11:50 – 1:00 Lunch on your own
1:00 – 1:50 Warrants (1 Hour Credit-Warrants)
2:00 – 2:50 Legislative Update--new DOJ ruling (1 Hour Credit-Legislative Update)

TO REGISTER:

Fax this completed form to 405-574-1010 or **e-mail** omcca@hotmail.com Registrations accepted through Friday one week prior to class.

CANCELLATION POLICY:

For a full refund, a written cancellation notice must be received by 4:00 p.m. the Friday prior to the class. Please fax all cancellations to 405-574-1010 or email omcca@hotmail.com. Late cancellations shall not be accepted and no refunds issued.

REGISTRATION INFORMATION: (please print)

Name: _____ Title: _____

Municipality: _____ Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Emergency Contact: _____ Phone: _____

REGISTRATION CATEGORY:

_____ Member \$ 50.00
_____ Non-Member \$ 80.00
_____ Non-Member with Membership dues \$ 105.00

PAYMENT PROCESSING:

Payment Enclosed: _____ PO with Copy: _____ **Total Due:** _____

For additional questions, please contact Ivy Battles at 918-486-2189, ibattles@cityofcoweta-ok.gov

Please remit payment to:

Oklahoma Municipal Court Clerks Association, PO Box 626, Piedmont, OK 73078-0626

To pay by credit card: www.omccapayments.com or call 1-800-701-8560